

# LEAVENWORTH COUNTY HEALTH DEPARTMENT

## Leavenworth County Guidance for “Re-Opening”

Effective 5.27.2020

### PURPOSE AND INTRODUCTION

As the State of Kansas continues to move to the reopening phases, this document has been prepared to offer guidance on a safe reopening of Leavenworth County. We must continue to take measures to ensure the safety of our most vulnerable populations. We must continue to ensure the community’s ability to respond to the COVID-19 pandemic. In an effort to do this, the Leavenworth County Health Department is providing the following guidelines.

These guidelines help to better define best practices. We believe this will allow for the best response with the data available at this time. As we move forward additional guidance will follow best practices to help save lives and reduce transmission of the COVID-19 virus.

We understand that restarting economic activity is one of our county’s priorities at this time along with keeping our community safe and limiting the spread of COVID-19. This is a critical time to be thoughtful and careful about reopening Leavenworth County. We will continue to investigate outbreaks/cases, testing and contact tracing and. We’ve appreciated how Leavenworth County has taken steps to mitigate this virus and ask that everyone continues to help with that effort.

### GUIDANCE FOR ALL BUSINESSES, ORGANIZATIONS AND RESIDENTS

- When able, continuing to stay at home is recommended.
- Social distancing measures should continue to be followed:
  - Stay 6 feet away from others;
  - Interact only with people of the same household when possible;
  - Limit non-essential travel.
- Masks should be worn in all public places.
- Practice good hand hygiene by washing hands with soap and water or using hand sanitizer frequently.
- Individuals with Symptoms of COVID-19 including (but not limited to) fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting, diarrhea must remain home and seek medical attention if needed.
- Vulnerable/High risk individuals and senior citizens should stay home as much as possible. They should stay in contact with their health care provider and should not congregate with others who are not members of their immediate household.
- Visitor(s) or customer logs are encouraged to aid in contact tracing. Information too include date, name, and phone number.
- Businesses should follow industry-specific guidelines. Any additional best practice guidance from each business sector is **strongly encouraged and recommended**.

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While restrictions are easing, the best practice for everyone is to only go out when absolutely necessary and practice proper social distancing. People who are in an at-risk population should continue to stay at home and self-isolate as much as possible.

## All Businesses

- Distance working should be allowed and encouraged where possible.
- Employees should be screened for fevers and symptoms of COVID-19 with a questionnaire at the work place entrance. Any employee with symptoms should be sent home immediately and instructed to follow up with their care provider.
- Work spaces should be at least 6 feet apart where possible.
- When possible, stagger work shifts and keep work cohorts consistent.
- All businesses should follow the OSHA Guidance on preparing workplaces for COVID-19

<https://www.osha.gov/Publications/OSHA3990.pdf>

- All employees are encouraged to wear facemasks when in a shared workspace.
- Customers that will be in direct contact with employees should wear facemasks. All customers should be encouraged to wear facemasks.
- Enhanced cleaning should be done throughout the day especially focusing on high touch areas.
- Signs should be posted at all entrances that state no one with a fever or symptoms of COVID-19 is permitted in the business. (Primary and emergency health care offices excluded)

## Restaurants

- Follow all U.S. Food and Drug Administration Food Code requirements.
- Continue utilizing social distancing of tables and patrons

## Retail

- Where applicable provide shopping cart sanitation supplies.
- Maintain social distancing
- Consider 1-way flow of movement through store indicated by floor marks
- Employees should wear masks at all times
- Hand sanitizer should be readily available throughout the premises
- Marks should be applied to the floor in the area adjacent to each cash register to indicate where to wait for check out
- Plexiglass or glass barriers should be installed at checkout lanes

## Long-Term Care Facilities

- Maintain social distancing as much as possible
- Adjust the layout of common areas including dining facilities to maintain 6 feet between residents
- Perform enhanced cleanings daily
- Screen workers for fevers and any symptoms of COVID-19
- Visitors are strongly discouraged

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## Childcare

- Childcare facilities must adhere to KDHE guidelines
- Outdoor activities are encouraged
- Perform enhanced cleanings daily
- Screen workers and children for fevers and any symptoms of COVID-19 with a questionnaire at facility entrance
- Parents and caregivers should not enter the facility