

\*\*\*\*\*October 1, 2025 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, October 1, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Dove and Commissioner Stieben are present; Commissioner Reid is absent; Also present: Mark Loughry, County Administrator; Misty Brown, County Counselor; Jamie Miller, EMS/Health Dept. Director; Jim Sherley, Undersheriff; Tammy Saldivar, Solid Waste Director; Bill Noll, Infrastructure and Construction Services; Fran Keppler, County Clerk; Scott Peterson, Leavenworth City Administrator

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

Fran Keppler confirmed the date for the swearing in ceremony for the County Treasurer as October 10<sup>th</sup>.

*A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, October 1, 2025 as presented.*

*Motion passed, 4-0.*

Jim Sherley presented a 4-year service agreement for the emergency radio system.

*A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to approve a 4-year service agreement between Leavenworth County and Motorola Solution for the emergency radio system.*

*Motion passed, 4-0.*

Jamie Miller requested the chairperson to sign an agreement for a medical director.

*A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to authorize the chairperson to execute the Medical Director Agreement for the Health and EMS Departments.*

*Motion passed, 4-0.*

Misty Brown presented Resolution 2025-32, repealing Resolution 2018-1 pertaining to legal services.

*A motion was made by Commissioner Stieben and seconded by Commissioner Smith to approve Resolution 2025-32, repealing Resolution 2018-1 pertaining to legal services.*

*Motion passed, 4-0.*

Discussion between the Board and the city of Leavenworth took place regarding the city's interest in the Transfer Station.

It was the consensus of the Board that discussion continue between staff.

A work session was held to discuss zoning regulation language amendments.

Commissioner Reid is now present.

A work session was held to discuss government efficiency committee.

***A motion was made by Commissioner Stieben and seconded by Commissioner Reid to ask the County Administrator to provide two or three different options for establishing a government efficiency committee.***

***Motion passed, 3-2 Commissioners Smith and Dove voting nay.***

***A motion was made by Commissioner Dove and seconded by Commissioner Stieben that the Board recess for a closed executive session to consultant with our attorneys to discuss confidential matters related to potential claims and litigation which would be deemed privileged in the attorney-client relationship as justified by K.S.A. 75-4319(b) (2) and that the Board resume open meeting at 10:32 a.m. in the meeting room of the Board. Present in the executive session will be Commissioners Mike Smith, Jeff Culbertson, Vanessa Reid, Willie Dove and Mike Stieben, County Administrator Mark Loughry, County Counselor Misty Brown and Deputy County Counselor Jon Khalil.***

***Motion passed, 5-0.***

The Board returned to regular meeting at 10:31 a.m. No action was taken and no decisions were made. The subject was limited to matters specific to non-elected personnel.

***A motion was made by Commissioner Smith and seconded by Commissioner Dove to adjourn.***

***Motion passed, 4-0.***

The Board adjourned at 10:33 a.m.

\*\*\*\*\*October 8, 2025 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, October 8, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Reid, Commissioner Dove and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Misty Brown, County Counselor; Bill Noll, Infrastructure and Construction Services; Caleb Gordon, County Treasurer; Tim Vandall, Lansing City Administrator

PUBLIC COMMENT:

Steve Vernon, Trena Gilford , John Redden, Betty Klinedinst, Sara George, Tom Lauhon, and Bill Page commented.

ADMINISTRATIVE BUSINESS:

Commissioner Stieben commented on the monthly expenditures report.

*A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, October 8, 2025 as presented.*

*Motion passed, 5-0.*

Bill Noll presented Resolution 2025-34, placing a 4-way stop at 211<sup>th</sup> and McIntyre Rd.

*A motion was made by Commissioner Stieben and seconded by Commissioner Dove to approve Resolution 2025-34, establishing a placement of a 4-way stop sign at the intersection of 211<sup>th</sup> and McIntyre Rd.*

*Motion passed, 5-0.*

The Board heard the Monroe Manor RHID project for consideration.

*A motion was made by Commissioner Smith and seconded by Commissioner Dove that the proposed reinvestment housing incentive district does not have an adverse effect on Leavenworth County and move to allow the creation of the Monroe Manor RHID as proposed.*

*Motion passed, 3-2 Commissioners Stieben and Culbertson voting nay.*

Commissioner Culbertson requested to table both annexation requests.

*A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to table these annexations to November 5, 2025.*

*Motion passed, 5-0.*

Caleb Gordon spoke about discrepancies in previous County Treasurer expenditures.

*A motion was made by Commissioner Reid and seconded by Commissioner Stieben that the Board recess for a closed executive meeting to allow the Commission to discuss the contract of the County Administrator which is a private personnel matter related to a specific non-elected employee in order to protect the privacy interests of the individuals discussed as permitted*

***under the Kansas Open Meetings Act and that Board resume open meeting at 11:44 a.m. in the meeting room of the Board. Present in the executive meeting will be Commissioners Mike Smith, Jeff Culbertson, Vanessa Reid, Willie Dove, Mike Stieben and staff designated by the Commission to be present to participate in the discussion.***

***Motion passed, 5-0.***

The Board returned to regular session at 11:44 a.m. No action was taken, and no decisions were made. The subject was limited to matters related to specific non-elected personnel.

A work session was held to discuss building codes.

***A motion was made by Commissioner Stieben and seconded by Commissioner Dove to include Kickapoo and Easton township in Leavenworth County building codes.***

***Motion passed, 3-2 Commissioners Reid and Culbertson voting nay.***

Commissioner Reid thanked the Board and the chair for allowing open trick or treating at the Courthouse on October 31 from 10:00 a.m.-12:00 p.m.

***A motion was made by Commissioner Stieben and seconded by Commissioner Dove to adjourn.***

***Motion passed, 5-0.***

The Board adjourned at 11:57 a.m.

\*\*\*\*\*October 15, 2025 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, October 15, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Reid, Commissioner Dove and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Jon Khalil, Deputy County Counselor; Tammy Saldivar, Solid Waste Director; Connie Harmon, Council on Aging Director; John Jacobson, Planning and Zoning Director; Aaron Yoakam, Buildings and Grounds Director; Bill Noll, Infrastructure and Construction Services;

**PUBLIC COMMENT:**

Gary Blackmer commented.

**ADMINISTRATIVE BUSINESS:**

Mark Loughry reported the MARC staff will attend the Board meeting on November 5<sup>th</sup>.

Commissioner Stieben indicated he also wanted to invited Frank White from KCATA.

Fran Keppler reported early voting starts today.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, October 15, 2025 as presented.***

***Motion passed, 5-0.***

Connie Harmon requested an agreement between Wyandotte County and Leavenworth County for the area agency on aging responsibilities.

***A motion was made by Commissioner Stieben and seconded by Commissioner Dove to approve the agreement with the Unified Government of Wyandotte County/Kansas City, KS for the cooperation toward Wyandotte/Leavenworth Area Agency on Aging Responsibilities.***

***Motion passed, 5-0.***

Tammy Saldivar presented the quarterly report for Solid Waste.

The Board briefly discussed the city of Leavenworth's interest in the Transfer Station.

***A motion was made by Commissioner Dove and seconded by Commissioner Smith to notify the city we are not going forward with discussions.***

***Motion passed, 5-0.***

Connie Harmon presented the quarterly report for Council on Aging.

Aaron Yoakam presented the quarterly report for Buildings and Grounds.

John Jacobson presented the quarterly report for Planning and Zoning.

Bill Noll presented the quarterly report for Public Works.

The Board discussed the KDOT Local Consult Project Support.

Commissioner Smith reported the Lansing Fall Festival had a good turnout and he will be judging the costume contest at the Council on Aging.

Trena Gilford commented.

*A motion was made by Commissioner Smith and seconded by Commissioner Dove to adjourn.*

*Motion passed, 5-0.*

The Board adjourned at 10:46 a.m.

Final Approved

\*\*\*\*\*October 22, 2025 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, October 22, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Reid, Commissioner Dove and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Jon Khalil, Deputy County Counselor; John Jacobson, Planning and Zoning Director; Amy Allison, Planning and Zoning Deputy Director; Monica Swigart, Human Resources Director; Dave Martin, Information Systems Deputy Director

PUBLIC COMMENT:

Gary Blackmer commented.

ADMINISTRATIVE BUSINESS:

Mark Loughry reported on the KDOT Local Consult.

The Board discussed a government efficiency committee.

It was the consensus of the Board to move forward with Commissioners Culbertson and Stieben as part of the committee.

The Board discussed participation in the Veteran's Day Parade.

Commissioner Smith announced Ken Miller with the city of Lansing has retired.

Commissioner Reid spoke about KDOT Local Consult.

Commissioner Stieben would like the County Administrator to come up with a plan to supplement local food banks.

The Board briefly discussed the agreement with Fort Leavenworth and EMS for ambulance services.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, October 22, 2025 as presented.***

***Motion passed, 5-0.***

Amy Allison presented Case DEV-25-084.

***A motion was made by Commissioner Stieben and seconded by Commissioner Dove that the proposed final plat as outlined in case DEV-25-084 is compliant with the County Zoning and Subdivision Regulations and move that the proposed final plat be conditionally approved and accepted by this Board subject to the conditions set forth in the staff report and as adopted by the Planning Commission.***

***Motion passed, 5-0.***

Monica Swigart presented the quarterly report for Human Resources.

Dave Martin presented the quarterly report for Information Systems.

*A motion was made by Commissioner Stieben and seconded by Commissioner Smith to adjourn.*

*Motion passed, 5-0.*

The Board adjourned at 10:17 a.m.

Final Approved

\*\*\*\*\*October 29, 2025 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, October 29, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Reid, Commissioner Dove and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Jon Khalil, Deputy County Counselor; John Jacobson, Planning and Zoning Director; Amy Allison, Planning and Zoning Deputy Director; Jamie Miller, EMS/Health Department Director; Bob Weber, Appraiser; Bill Noll, Infrastructure and Construction Services; Jamie VanHouten, Community Corrections Director; Chuck Magaha, Emergency Management Director

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Mark Loughry reported Fort Leavenworth has asked for an extension on the EMS contract for ambulance services.

***A motion was made by Commissioner Smith and seconded by Commissioner Dove to continue the EMS services to the end of the year.***

***Motion passed, 5-0.***

Mr. Loughry reported an appointment is needed on the NEK-CAP board.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to reappoint Commissioner Dove to the NEK-CAP board.***

***Motion passed, 5-0.***

The Board reviewed the Operation Green Light Proclamation for approval.

Mr. Loughry reported the last KDOT Local Consult was last night and Leavenworth County was well represented.

Commissioner Smith mentioned Bill Noll will be on the Infrastructure Committee for LCDC.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, October 29, 2025 as presented.***

***Motion passed, 5-0.***

Amy Allison presented Resolution 2025-35, a rezoning request from RR-5 to RR-2.5.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson that the rezoning request complies with the Golden Factors and move to adopt Resolution 2025-35 and approve the rezoning as outlined in Case DEV-25-095 based on the recommendation of the Planning Commission and the findings as set forth in the staff report.***

***Motion passed, 5-0.***

Ms. Allison presented Resolution 2025-36, a rezoning a request from RR-5 to RR-2.5.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson that the rezoning request complies with the Golden Factors and move to adopt Resolution 2025-36 and approve the rezoning as outlined in Case DEV-25-104 based on the recommendation of the Planning Commission and the findings as set forth in the staff report.***

***Motion passed, 5-0.***

Ms. Allison requested approval of a contract for a scanning project.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to approve a service contract with Page 44, LLC for Case DEV-25-120, Planning and Zoning Parcel Records and Subdivision Scanning project in the amount of \$28,487.00.***

***Motion passed, 5-0.***

Jamie Miller requested approval of a clinical agreement with Kansas University Physicians.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to approve and to authorize the chairperson to sign the clinical agreement between Kansas University Physicians, Inc. and Leavenworth County.***

***Motion passed, 5-0.***

Bill Noll requested approval of a bid for trap rock.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to approve the bid from New Frontier Materials for trap rock for 2025-2026 in the amount of \$58.00 per ton.***

***Motion passed, 5-0.***

Bob Weber requested approval of Board Order 2025-13, granting a disaster relief tax abatement.

***A motion was made by Commissioner Stieben and seconded by Commissioner Dove to approve Board Order 2025-13, granting a disaster relief tax abatement for tax I.D.'s 1-20685, 1-00898 and tax credit for tax I.D. 1-17161 which were substantially destroyed by fire.***

***Motion passed, 5-0.***

Mr. Weber presented the quarterly report for the Appraiser's Office.

Mr. Miller presented the quarterly reports for EMS and the Health Department.

The Board recessed for five minutes.

Jamie VanHouten presented the quarterly report for Adult and Juvenile Community Corrections.

Mr. Noll discussed the Performance Plan Analysis for Public Works.

***A motion was made by Commissioner and seconded by Commissioner Stieben that the Board recess for a closed executive meeting to allow the Commission to discuss the contract of the County Administrator which is a private personnel matter related to a specific non-elected employee in order to protect the privacy interests of the individuals discussed as permitted under the Kansas Open Meetings Act and that Board resume open meeting at 12:00 p.m. in the meeting room of the Board. Present in the executive meeting will be Commissioners Mike Smith, Jeff Culbertson, Vanessa Reid, Willie Dove, Mike Stieben and staff designated by the Commission to be present to participate in the discussion.***

***Motion passed, 5-0.***

The Board has returned to regular session at 12:00 p.m. No action was taken, and no decisions were made. The subject was limited to matters related to specific non-elected personnel.

***A motion was made by Commissioner Culbertson and seconded by Commissioner that the Board recess for a closed executive meeting to allow the Commission to discuss the contract of the County Administrator which is a private personnel matter related to a specific non-elected employee in order to protect the privacy interests of the individuals discussed as permitted under the Kansas Open Meetings Act and that Board resume open meeting at 12:15 p.m. in the meeting room of the Board. Present in the executive meeting will be Commissioners Mike Smith, Jeff Culbertson, Vanessa Reid, Willie Dove, Mike Stieben and staff designated by the Commission to be present to participate in the discussion.***

***Motion passed, 5-0.***

The Board has returned to regular session at 12:15 p.m. No action was taken, and no decisions were made. The subject was limited to matters related to specific non-elected personnel.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to adjourn.***

***Motion passed, 5-0.***

The Board adjourned at 12:16 p.m.

\*\*\*\*\*October 29, 2025 \*\*\*\*\*

The Board of County Commissioners met in a work session on Wednesday, October 29, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Stieben, Commissioner Reid and Commissioner Dove are present; Also present: Mark Loughry, County Administrator; Chuck Magaha, Emergency Management Director; Rachel Schuette, Emergency Management

The Board met in a work session to discuss the Emergency Operation Plan.

The Board ended the work session at 12:45 p.m.

Final Approved